

# Janitor

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A Janitor plays a significant role in the day-to-day functionality of Sluys Poulsbo Bakery. Quality product is key. Our major objective is to satisfy our customers. Our customers are the most important single factor in our business. To keep our customers happy, we offer "Top of the Line" quality product and service, while always maintaining cleanliness. Customers are the reason we are in business ... and you are here today!

Duties include but not limited to:

- Reports directly to Production Manager and Retail Manager
- Work as a team with Retail and Production staff in any situation to ensure Sluys Poulsbo Bakery standards of quality product and customer service and cleanliness.
- Clean the entire Production and Frying area, which includes:
  - Sweeping, mopping and scrubbing floors.
  - Wiping wall and washing hoods and vents
  - Ceilings and fans
  - Pots and pan
  - Clean the sink and sink area
  - Cleaning baking equipment, mixers, racks, benches
- Putting shipments and deliveries away and rotating stock
- Clean ovens, stoves, benches, appliances and baking utensils
- Laundry
- Assist in cleaning Production freezer, refrigerator and storage areas
- Perform all cleaning duties assigned Production Manager, Retail Manager and Owners.
- Abide Health and Safety Standards
- Abiding the rules in the Employee Handbook

Skills and Specifications:

- Must be able to lift 50 - 75 lbs intermittently, 60 lbs on a continuing basis
- Must be able to work efficiently and effectively on an independent basis, without constant supervisory direction, during entire shift.
- Must be able to work in a *close* environment, i.e. walk-in freezer/refrigerator with door closed
- Able to read and follow instructions
- Must be able to work flexible and/or long hours, as needed. This includes early mornings and on Sundays and Holidays.
- Possess the ability of working as a team and meeting assigned targets

Education and Qualification:

- must be 18 years of age
- Possess a current Food Handler's Certificate, issued by the State of Washington Department of Health.
- Possess basic math and reading skills